



CREATE A DIRECTOR/SECRETARY ACCOUNT



<p>Requirements</p> <p>To complete the training and background check, visit Adventists Screening Verification.</p> <ul style="list-style-type: none"> ✓ Only for Club Director, Assistant Director, or Club Secretaries ✓ Date of Birth of Staff. ✓ Email Address. ✓ Background Check Eligibility Date. ✓ Background Check exact name used. Click Here for an example. ✓ Emergency Contact Name/Phone. 	<p>Step 1</p> <p>Log into your YMMS account at NADYouth.com</p>	<p>Step 2</p> <p>In the login screen, click the button “Request/Reactivate account.”</p>  <p>This is the first step to starting your club for the current year cycle in YMMS.</p> <p>If you are a new club leader, you must request a new YMMS account.</p> <p>Established club leaders will need to reactivate their accounts.</p>
<p>Step 3</p> <p>In the Request Type, select “I don’t have a login to the YMMS”.</p> 	<p>Step 4</p> <p>Fill out ALL the information requested. Read the Privacy Policy and Terms of Use. Check the box “I accept the Terms” and click SUBMIT.</p> <p>It will take the Conference personnel 7 to 10 working days to validate/accept your request, please plan accordingly.</p> <p>Note: The following should not request an account in YMMS themselves. Conference Staff, Area Coordinators, All other Club Staff, Club Members, and Parents.</p>	<p>Important</p> <p>YMMS will match the user’s (1) Name, (2) Birth Date, and (3) Background Check Verification Date with Adventist Screening Verification as part of the approval process. The user account will not be approved if any of these three items do not EXACTLY MATCH. When this happens, the user will be unable to access YMMS and possibly not be able to register for Conference events until the error is corrected.</p>